

**Scholarships for foreign citizens for the 2013- 2014 academic year,  
offered by the Romanian State through the Ministry of Foreign Affairs,  
according to Government Decision No. 288/1993**

**1. General conditions:**

**Number of scholarships:** 85 scholarships for undergraduate and graduate studies in Romania, by means of selection of applications, organized by the Ministry of Foreign Affairs (MFA) and the Ministry of Education, Research, Youth and Sports (MECTS), according to the current Romanian legislation.

**Who can qualify:** citizens of non-EU countries. Priority is given to citizens from countries not members of the European Union (EU) that do not have any cultural or educational cooperation agreements with Romania. Foreign citizens of Romanian origin or belonging to historical Romanian communities in the proximity, benefit of other scholarship programs.

The scholarships are granted for three levels of study:

a) *Undergraduate*: dedicated to high school graduates or graduates of an equivalent pre-university system, as well as to candidates who request the equalization of their partial studies, in view of continuing their studies in Romania. The complete cycle of university studies lasts for 3 to 6 years, depending on the field of study chosen, and ends with a final examination (bachelor's exam);

b) *Master's degree*: dedicated to graduates of undergraduate / graduate studies; it lasts for 1.5 to 2 years and ends with a dissertation;

c) *Doctorate, PhD*: dedicated to the graduates of undergraduate/graduate studies (i.e. *master's degree*); it lasts for 3 to 4 years, depending on the field of study chosen and ends with a doctor's thesis.

**Priority Fields:** priority will be given to the candidates applying for: political and administrative sciences, education studies, Romanian culture and civilization, journalism, technical studies, oil and gas, agricultural sciences, veterinary medicine, architecture, arts.

Requests for other fields will also be taken into account.

**Language of Study:** In order to promote the Romanian language and culture, the Ministry of Education, Research, Youth and Sports has decided that the scholarship recipients should study **in the Romanian language only**. The applicants who do not speak Romanian are offered an additional preparatory year to study the language. The applicants, who declare that they speak Romanian, will be required to pass a Romanian language exam, organized by Romanian institutions of higher education.

**2. The scholarship consists of:**

- Full tuition coverage,
- Free-of-charge accommodation (if available, accommodation will be offered free-of-charge in students hostels, according to the regulations of the institutions of higher education),
- Financial support - a monthly amount representing:
  - the equivalent in Romanian currency of 65 Euro, for undergraduate students (1st cycle),
  - the equivalent in Romanian currency of 75 Euro, for graduate students (master's degrees and specializations) (2nd cycle),
  - the equivalent in Romanian currency of 85 Euro, for graduate students (doctorate degree, PhD) (3rd cycle).

These scholarships do not cover expenses of international and local transportation. Therefore, the applicants must be prepared to bear any additional costs.

**Calendar of financial support:**

In Romania, the academic year starts on October 1<sup>st</sup>. The monthly amount mentioned above is granted to the students of the 1st (undergraduate) and 2nd (masters) cycle throughout the whole academic year, including the winter and spring breaks, but not during the summer vacation. For full-time students of the 3rd cycle (doctorate), the monthly amount is granted throughout the whole calendar year.

**Important for all scholarship recipients (undergraduate and graduate):** The scholarships will be suspended if the student, in any education cycle, repeats a year due to poor academic results. The scholarship may be resumed in the following academic year, after the student has successfully graduated the repeated year. The students who repeat an academic year must bear the full cost of tuition and accommodation during that repeated year.

**3. Enrolment**

Submissions of applications for scholarships can only be made through the diplomatic missions. Candidates should apply directly to:

- the accredited Romanian diplomatic missions in the applicants' country of origin or of residence, or to
- the diplomatic mission of the applicant's state of origin accredited to Bucharest in order to obtain all information about the scholarships (admissibility, necessary documents, timeline of the application process, etc.)

Applications submitted directly to the Ministry of Foreign Affairs (MFA) or to the Ministry of Education, Research, Youth and Sports (MECTS), as well as applications received after the announced deadline will not be considered.

The applications must contain documents in English or French. If the applications contain documents in foreign languages other than English or French, they must be accompanied by authorized translations in one of the following languages: Romanian, English or French. Generally, Romanian universities may require that all enrolment documents should be accompanied by authenticated copies and legalized translations in Romanian.

It is mandatory that all information contained in the application forms is accurate.

#### **4. Enrolment Calendar**

**The deadline for submitting the application files is communicated by each diplomatic mission. The candidate should inquire about the enrollment calendar at the diplomatic mission, starting September 1<sup>st</sup> 2012.**

The Romanian diplomatic missions will establish their own deadline for receiving applications and will send them through diplomatic courier in such a way that they can be registered at the MFA – Department Of Public, Cultural and Scientific Diplomacy (DPCSD) **by 15 February 2013.**

Foreign diplomatic missions accredited to Bucharest must send the applications, accompanied by a Verbal Note to MFA DPCSD by **15 February 2013.**

Incomplete applications will not be considered.

Files of rejected applicants will not be returned.

#### **5. Documents required:**

**5.1. Cover letter issued by the diplomatic mission** of the country of origin accredited to Bucharest or of the Romanian Embassy in the respective country.

*Note: The diplomatic mission must mention the following in the cover letter:*

- the scholarship program requested by the applicant (namely, "scholarships offered by the Romanian state through MFA")

- the applicant's full name,

- recommendations or observations about the applicant and his activity (where possible)

- a list of the documents contained in the application file.

**5.2.** The correctly filled in **MFA application form (Annex 1)** for a scholarship in Romania.

**5.3.** The **MECTS application form (Annex 2)** for the *Letter of Acceptance to study in Romania*. In case the applicant's file is selected by the MFA and the MECTS selection boards, based on the application form, MECTS issues and sends the *Letter of Acceptance* to study in the Romanian education system to the applicant.

*The Letter of Acceptance is necessary for the registration at the university and for the application for the long term visa.*

**5.4.** Legalized copies of **the diplomas** (baccalaureate and/or university diplomas/certificates) and their authorized translation in Romanian, French or English, if necessary.

*Note: in case the applicant is still in his last year of pre-university study, the file should contain a document (and its authorized translation) confirming the year of study and the fact that the candidate will graduate at the end of the 2012 – 2013 school year, specifying the date when the graduation diploma will be issued. In case the applicant will be selected, the applicant – graduate of high school or equivalent studies – is required to send to the diplomatic mission which forwarded his application to the MFA, by **15 August 2013**, a legalized copy of the graduation diploma and its authorized translation or, accordingly, a copy of the document attesting that the candidate has graduated, specifying the date when the graduation diploma will be issued.*

*The candidates for graduate studies must submit all their previous diplomas of studies, in legalized copies and authorized translations.*

**5.5. Legalized copy and authorized translation of the transcripts from all the studies completed so far.**

*Note: Applicants who fulfilled pre-university studies, and who want to apply to Romanian universities, have to submit a legalized copy of their high school transcript or equivalent document. Applicants, who are in their last year of study, will submit their transcripts from the previous years and from the first part of the 2012-2013 academic year.*

*For applicants who request the equivalence of partial university studies (intermediary year) completed so far and the continuation of those studies in Romania, the transcript has to be accompanied by a legalized copy and translation of the curriculum of the partial studies completed.*

*Applicants to graduate schools have to submit legalized copies and translations of all the diplomas and transcripts obtained so far from institutions of higher education.*

**5.6. Legalized copy and authorized translation of the applicant's birth certificate.**

**5.7. Legalized copy of the applicant's passport.**

**5.8. Medical certificate** attesting that the applicant is not suffering from any contagious diseases or similar diseases that are incompatible with the requested studies.

**5.9.** The applicant's **resume (CV).**

**5.10. 4 (four) recent passport-type photos.**

**The legalization of the documents will be performed by the notary public offices of the countries of residence or by the communicating diplomatic missions, accordingly.**

Diplomatic missions that receive the application files have the responsibility to:

- verify that the MFA and MECTS forms are filled in correctly,
- make sure that the applicant keeps a copy of the signed forms,

- communicate the complete application, containing all the required documents, through diplomatic courier, so that they reach the MFA - DPCSD no later than **February 15<sup>th</sup>, 2013**,
- keep the applicants' contact information for further communications,
- communicate the acceptance or rejection to the applicants until **June 30<sup>th</sup> 2013**,
- until **August 15<sup>th</sup>, 2013**, where necessary, to complete the application file with the high school diplomas or the equivalent, or with the document attesting that the applicant has graduated.

### **6. Evaluation of the applications and selection of the scholarship recipients**

MFA – DPCSD checks the application files and forwards the valid applications to the MFA Selection Board. The files selected by this Board will be sent to the MECTS Selection Board.

The members of the two Boards assess the application files based on the applicants' competences, as well as according to the field of study chosen.

The Boards will approve, within the limits of available scholarships, the list of accepted candidates, as well as a wait-list, for the eventuality that some selected applicants would refuse the scholarship.

**MFA's responsibilities:** The MFA Selection Board will convene between **March 15 and 20, 2013**, in order to analyze the application files that have passed the first round of selection. Until **April 1<sup>st</sup>, 2013**, MFA will forward the accepted application files to the MECTS Board.

**MECTS's responsibilities:** The MECTS Board will convene in **April 2013**, and will send the MFA the list of admitted candidates until **April 30<sup>th</sup>, 2013**.

### **7. Announcement of the results**

The selection results will be announced by **May 30<sup>th</sup>, 2013** to the diplomatic missions that submitted the applications.

### **8. Compulsory Steps after Acceptance**

MECTS will issue a **Letter of Acceptance to Study in Romania** to the admitted candidates. Where necessary, this letter will also mention the requirement of performing an additional year for learning the Romanian language, as well as the institution/institutions of higher education where the candidate will study.

In case the applicant specifies only one option in the application form regarding the place where he wishes to study, and that institution is unable to honor his request, MECTS reserves its right to suggest to the candidate an alternative place of study within his chosen field, according to the available positions in the Romanian institutions of higher education. Under these conditions, the candidate is free to accept or decline the scholarship.

After announcing the results, the MFA will communicate the original Letter of Acceptance to the scholarship recipient, as soon as possible, through the diplomatic mission that prepared and forwarded the application.

After receiving the Letter of Acceptance, the candidate will contact the Romanian Embassy in his/her country of origin or of residence or the nearest Romanian Embassy, no later than **June 30<sup>th</sup>, 2013**, in order to communicate their acceptance of the scholarship and to request a long term study visa.

At the same time, where necessary, no later than **August 15<sup>th</sup>, 2013**, the scholarship recipient is required to attach to the application, any missing documents – copy and legalized translation of the diploma from the most recent completed cycle of studies (high school, university), received after the submission of the application, or the documents attesting the fact that he completed that cycle of studies, specifying the date when the diploma will be issued.

The diplomatic missions that have been communicated the results of the scholarship selection have to send to MFA - DPCSD (by fax or e-mail):

- by **June 30<sup>th</sup>, 2013**, the **confirmation** of each candidate's decision to use this scholarship;
- by **August 15<sup>th</sup>, 2013**, where applicable, the **copy of the diploma and the authorized translation of the diploma or of the certificate** attesting that the applicant has graduated high school, university or an equivalent institution, issued after the submission of the application, mentioning the date when the diploma is issued.

**If the diplomatic mission does not send the candidate's confirmation or if the candidate's file is not completed with the above-mentioned documents, the selection boards consider the scholarship declined and it will automatically be transferred to the first candidate on the waiting list.**

By **October 1<sup>st</sup>, 2013**, the successful candidates must register personally at the Department of International Students of the Romanian Ministry of Education, Research, Youth and Sports (MECTS), General Berthelot St<sup>1</sup>, Nr. 28-30, Sector 1, Bucharest, Tel.: 0040 (0)21 405 62 12, Fax.: 0040 (0)21 312 66 14, in view of registering for classes within the Romanian system of higher education.

The candidates will have to have with them:

- **All original documents** contained in the initial application file,
- **Letter of Acceptance** to study (in original and copy),
- **Passport** (original and copy) containing a valid student long term visa (symbol SD).

The MECTS will release a **Registration Order**.

The scholarship recipient will present the Registration Order, along with the above mentioned documents upon registration at the Rectorate of the accepting university.

<sup>1</sup> <http://www.123bucuresti.ro/strazi/strada/Henri%20Mathias%20Berthelot,%20General>